Recovery High School Access Project
Letter of Agreement

I. Outreach

The following activities must be conducted immediately:

- Notify the LEAs of current students from districts other than your own that tuition for participating students as of July 1, 2018 is discontinued for the remainder of the school year.
- Notify LEAs in surrounding counties of the availability of your tuition-free Recovery High School for eligible students during the 2018-19 school year.

II. Requirements for Recording and Reporting

For the ***Recovery High School Access Project***, record and report the grant award in the books and records, and the financial statements, of the school district, as follows:

- The funds are restricted to the specific uses described in the grant documents. These funds shall be recorded in the Special Revenue Fund, as they are restricted to the grant's particular purpose(s);
- To record the grant revenue, use account 20-3290 (line number 765 – Other Restricted Entitlements) for other special state projects; and
- To record the grant appropriations and expenditures, use accounts in fund 20 under new program number 470 for "Recovery High School Access Grant" (establish new line number 88130) with existing function and object codes as appropriate for grant expenditures; no new function or object codes will be added for this grant.
    - New line number 88130 will sum to existing line 88180 (Total Other State Projects).

III. Program Activities Report

Include the following for the report period:

- Number of students currently enrolled by age, grade level and length of stay;
- Number of students participating in a State assessment;
- Number of students that left the program, the length of stay and reason for withdraw (e.g., transfer, drop, other cease to attend);
- Number of staff funded through under ***Recovery High School Access Project***
- Counties served;
- Course curricula aligned with the New Jersey Student Learning Standards to prepare students to meet New Jersey's graduation requirements in accordance with N.J.A.C. 6A:8;
- Outreach conducted to recruit students;
- Partnerships that are in place with addiction and recovery services in the community where the program is located, as well as the communities where students reside, to support students and their families beyond the school day; and
- Collaborative activities that took place with the other ***Recovery High School Access Project*** award recipient.

IV. Expenditure Report

Include, at minimum, the following by line item for the report period:

- Tuition cost
- Transportation
- Salary and Benefits

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V. Reporting Periods

The program activities reports and expenditure reports are due as follows:

Report	Reporting Period	Due Date
• Final Program Activities Report • Final Expenditure Report	July 1, 2018 – June 30, 2019	July 12, 2019

The above reports should be emailed to Kelly.Williams@doe.nj.gov.

Required Signatures

Recovery High School Program Director — Date 1/17/19

Chief School Administrator — Date 1/17/19

Chief Business Official — Date 1/17/19

New Jersey Department of Education Signatures

Carolyn Marano, Assistant Commissioner
Division of Student Services — Date

Kevin Dehmer, Assistant Commissioner
Division of Finance — Date

Please return this signed Letter of Agreement
and the district board of education's formal resolution accepting its funds, terms and conditions
via email immediately, followed by a hard copy of the same documents within 30 days to:

Tamara Childs
Department of Student Support Services
PO Box 500
Trenton, NJ 08625-0500

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The following is a certification of minutes of the Matawan-Aberdeen Regional School District Board of Education's January 14, 2019 Committee of the Whole Meeting:

It was moved by Ms. Esposito, seconded by Mr. Ahearn and approved by a roll call vote that the Board of Education approve the following agenda item as follows:

VOTE:

AYES - 9 Mr. Ahearn, Mr. Brittingham, Dr. Delaney, Ms. Esposito, Ms. Friedman, Mr. Montone, Ms. Moore, Ms. Nappi, Ms. Whalen

NAYS – 0

ABSENT – 0

FINANCE/TRANSPORTATION

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Approval of NJDOE Recovery High School Access Application (2018/19)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the New Jersey Department of Education Recovery High School Access grant application for the 2018/19 school year.

I, Alex Ferreira, Board Secretary of the Matawan-Aberdeen Regional School District Board of Education, in the County of Monmouth, State of New Jersey do hereby certify that the foregoing is a true and correct copy of Resolutions adopted by the governing body of the Matawan-Aberdeen Regional School District Board of Education, County of Monmouth, State of New Jersey at the Committee of the Whole Meeting of said governing body held on January 14, 2019.

Alex Ferreira
Board Secretary